



## RESTRICTED KEY SYSTEM MASTER FORM

### REQUEST FOR RESTRICTED KEY DUPLICATION

The Restricted Key Systems are by virtue a high security precaution and therefore no keys will be cut without specific authorization.

Only nominated Staff may authorize registered system keys to be duplicated.

**We request that the following keys be duplicated by authorization of the listed signatories:**

We require these keys to be delivered / collected by \_\_\_ / \_\_\_ / \_\_\_ (please note deliveries will incur an additional fee)

**Company Name** .....

**System Number** ..... **Level:** .....  
 (From the Head of the Key) (Below System No.)

**No. of Keys Required:** .....

Name

Signature

Name

Signature

**Please allow a minimum of 24 Hours for processing before collection of key.**

Keys can only be legally duplicated by the Locksmith company that owns the system currently installed with permission of the system holder. Should a key be presented for duplication at any key cutting service without the appropriate authorization the key may be confiscated and the holder of the registered system notified of the intent to copy a key without the correct authorization.